

## Sajid Hussain

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- Age: 22



### Education

<b>Namal University, Mianwali</b> <i>Bachelor of Business Administration</i>	Mianwali, Punjab 2018-2022
<b>KALAR KHAR SCIENCE COLLEGE</b> <i>Faculty of Science</i>	Kalar Khar, Punjab 2016-2018

### Professional Experience

<b>AMAL ACADEMY</b> Education startup funded by Stanford University that teaches professional skills to students and corporations <i>Career-Prep Fellow: (Nov 25, 2021- Present)</i> <i>Communication:</i> Completed a competitive written application and interview process to be selected from over 4500 applicants for an intensive 3-month Fellowship funded by Stanford University – <i>Skills development:</i> Invested 150 hours to develop business skills (e.g., communication, leadership, problem-solving, teamwork, etc.) that will help me make a deeper impact on the job	Lahore, Pakistan
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<b>Namal Executive Development Center (2nd)</b> <i>Assistant Operation Manager (March 2021 – Present)</i> – <i>Operation and Resource Planning:</i> On the different training program handling operation activity and resource planning i.e., File maintained, during training material and also strategy to cover the expense and full-time coordination with the whole staff and training team. – <i>Planning:</i> Decision about how much inventory need for a specific training and how much cost will take to bring inventory – <i>Maintains:</i> There is also my responsibility to handle and maintain inventory and the record of inventory – <i>Coordination:</i> In my responsibility there were also include coordination with executive which here coming to learn	Mianwali, Pakistan
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<b>Internship in Ali Tareen farm (3rd)</b> <i>Marketing and BDM intern (March 2019 – May 2019)</i> – Problem-solving: Conduct research to find out how to create a business opportunity in a new place. Better relationship between dealers & company. How to maintain and increase sales. – Observation: As an intern analyze all business operations (Marketing, HR, work with Administration, export shed working, packing, field analysis) through the period	Multan, Pakistan
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### Academic Experience

<b>When and how leader turnover intension increases in the organization</b> Semester Project: Business Research Proposal (Namal University Mianwali) <i>Co- Researcher: (August 2021 – June 2022)</i> – <i>Leader turnover intention: in this, we are going to what are the reason and how we can decrease the turnover intention of leaders, and how this will be impactful for an organization.</i>	Mianwali, Pakistan
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### Extracurricular & Volunteer Experience

<b>Namal Society for Social Impact</b> – <i>General Secretary:</i> Managed all the wings of the Society (Women Empowerment, Blood wing, Education Wing, Skill Development, General Wing) assigning and guidance who to meet the objective of this Society (Dec 2020-March, 2022)	Mianwali, Pakistan
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### Honors and Awards

<b>ACADEMIC SCHOLARSHIPS</b> – Received 70% academic scholarship Namal University Mianwali (2018-2022)	Mianwali, Pakistan
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### ONLINE COURSES

- Received High impact business Writing (University of California, Irvine Extension. May 2021) from Coursera

#### **AWARDS AND CERTIFICATIONS**

- Received Certificate of Participation, Toyota 5S Ecological Conservation Program, Indus motor United & Nations Association of Pakistan (2021-21)
- Received Certificate of Achievement as Assistant Operation Manager on Successfully conducting three training on DAL, FNFM, LTB
- Got Award Certification Financial Literacy Program from Financial Literacy Program for you which is a project of State Bank of Pakistan

#### **Additional**

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- *Technical Skill:* Microsoft word, Excel, PowerPoint, Paint
- *Interests:* Entrepreneurship, Book reading, work for Humanity
- *Language:* Urdu, Punjabi, English